

# Taylor Farms Texas

## Job Description/Role/Responsibilities

### Food Safety Team Lead

#### 1.0 Job Duties and Responsibilities

- Will work under direct supervision of the Production Manager
- Help champion Food Safety processes at the production floor level
- Confers with other managers or supervisors to coordinate trainings of individual departments
- Establishes or adjusts work procedures to meet requirements
- Able to work independently
- Participate in third party and in house audits
- Will work Directly with the food safety and production teams to assure housekeeping levels and methods are acceptable within the facility
- Responsible for the food safety of the production departments
- Oversee the practices and procedures of all housekeeping and food safety team personnel
- Validate effective practices and mitigating risks associated with food safety regarding production practices

#### 2.0 Education/Experience/ Certifications

- Experience in Food Safety in USDA or FDA preferred
- HACCP experience/certification preferred
- Competency with software and hardware related to data entry
- Able to provide leadership and help train The Food safety Housekeeping Team
- Strong problem solving and communication skills

#### 3.0 Knowledge, Skills and Abilities

- **Language Skills** - Ability to read and interpret documents and some software programs
- **Reasoning Ability** - Intermediate Skills: Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.
- **Good Organizational Skills**- Must be able to prioritize
- **Mathematical Skills** - Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Understanding of MSDS and Chemical handling

#### 4.0 Physical Requirements

- While performing the duties of this job, the employee is regularly required to talk and hear, stand, walk and sit.
- Employee must submit to post offer, pre-employment drug test and employment history check.

## **5.0 Equipment/Software Used**

- Microsoft Office
- KipTraq

## **6.0 Work Environment**

- Must be willing to work in refrigerated warehouse environment – Cold/Wet 38°F.
- Must be able to work days, nights, holidays, and weekends as scheduled or needed.
- Full time position
- Must work in a professional and courteous manor with subordinates and peers.
- Open to work in a diverse work environment

## **7.0 Key Taylor Farms Personnel with Daily Interaction – Summary**

- All departments

NOTE: This job position reflects management's assignment of essential functions. It does not however restrict any other tasks that may be assigned.

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